

The City of Torrance invites applications for:

INFORMATION TECHNOLOGY SPECIALIST (SERVER SUPPORT) - REISSUE



\$28.98-\$38.80 per hour

(Up to an additional 15% per hour of premium pay for certifications)

The City of Torrance is seeking a driven Information Technology Specialist to join the Communications and Information Technology team. Under the direction of the Systems Analyst, the specialist provides server support, supports operating departments, and assists the helpdesk staff. In addition, the Information Technology Specialist installs and maintains computer systems, networks, and related equipment; conducts training and develops training materials; administers the City's network infrastructure and information systems, and performs related work as needed.

This a great entry level opportunity for someone looking to learn and develop their IT skills and potentially grow within the organization. Check out the career ladder associated with this position to see all departmental growth opportunities.

Due to the nature of this position it may require the employee to be available at times other than regularly scheduled work hours to perform system back-ups and to assist in resolving operational problems.

CANDIDATE PROFILE

EDUCATION & EXPERIENCE

Any combination of education and experience that provides the required knowledge and skills is qualifying. A typical way to obtain the knowledge and skills would be:

- Two years of technical experience performing a full range of computer support and networking activities including: software and hardware installation, applications support, trouble-shooting, LAN administration, or in conducting training or preparing user documentation involving data processing systems or software currently in use by the City; and
- Graduation from a recognized two-year college with an AA degree in computer science or a related field.

IDEAL CANDIDATE

In addition to the above requirements, the most successful candidate will possess:

- Certification as a Microsoft Certified Solutions Expert (MCSE) in server infrastructure or equivalent.
- Experience with Window Server & User Support;
- Experience with VM Ware and Active Directory;
- The ability to be self-directed, learn new technology and research best methods and solutions to problems;
- Good oral and written communications skills;
- A team-oriented attitude and the ability to work well with others;

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As a condition of employment, candidates must pass a background check and pre-employment medical examination.

The provisions of this announcement do not constitute an expressed or implied contract and any provisions contained in this announcement may be modified or revoked without notice.

BENEFITS

SOME BENEFITS INCLUDE

- Employees receive retirement benefits through the California Public Employees Retirement System (CalPERS) which is funded through contributions from both the employer and employee.
- Employees currently contribute 6.2% toward Social Security and 1.45% toward Medicare.
- Deferred compensation plan available.
- Health, Dental, Vision plans, and Life Insurance.
- Flexible spending for Medical and Dependent Care.
- 9/80 work schedule.
- Paid Holidays, Sick and Vacation.

TO APPLY

Interested candidates must submit an online application and supplemental questionnaire at www.TorranceCA.Gov/Jobs. The application filing period opens **Friday, February 26, 2016 at 7:30 A.M.** and closes **Friday, March 25, 2016 at 5:30 P.M.**

Only those candidates who best demonstrate that their training and experience meet the City's needs will be invited to the examination process. The examination will consist of the following:

Performance Exam- weighted 50%
Oral Interview - weighted 50%

Test dates are to be determined. Please visit our webpage under Recruitment Status for updates and current information.

Applicants with disabilities who require special testing arrangements must notify the Human Resources office before the examination process.



JC: 16021517HS

Human Resources · 3231 Torrance Blvd. · Torrance, CA 90503

Phone: 310.618.2915 · Fax: 310.618.2995 · E-mail: JobInfo@TorranceCA.Gov

